

Federal Direct Stafford Loan

Instructions for completing the Master Promissory Note and Entrance Counseling for your Federal Direct Stafford Loans

- Go to www.studentloans.gov.
- You will need your FSA I.D. to log in.
- Complete the subsidized master promissory note and submit it — you will see your confirmation congratulating you on successfully submitting your MPN and you can print this confirmation page.
- Complete entrance counseling and submit it — you will be able to print a confirmation page.

Federal Direct Parent Plus Loan

Instructions for applying for a Federal Direct Parent Plus Loan and completing the Master Promissory Note

- Go to www.studentloans.gov.
- You will need your FSA I.D. (for the parent that is applying); use it to log in.
- Complete the Parent Plus application; you will receive immediate notification of approval or denial.
- Complete the plus master promissory note and submit it — you will see your confirmation congratulating you on successfully submitting your MPN, you can print this confirmation page.
- It takes a day for Direct Loans to submit the information electronically to us. Once we receive it we will add the loan to the student's financial aid award and send a new letter.