

**Barton College**  
**Probationary Appeal for Institutional Scholarships**

Completed form should be returned to Barton College Office of Financial Aid, Box 5000, Wilson, NC 27893

Institutional policy requires that Barton scholarship recipients maintain a certain level of academic progress. The requirements for each scholarship are outlined in the original letter notifying the student of the award and in the Barton College catalog. Students who fail to meet the stated criteria may apply for **one** probationary semester if the student experienced “mitigating circumstances” out of his/her control that hindered the student from meeting these criteria. The following are examples of acceptable circumstances:

- Serious illness or injury to student that required extended recovery time.
- Death or serious illness of an immediate family member
- Significant trauma in student’s life that impaired the student’s physical and/or emotional health.

Students must complete this form and submit documentation of these circumstances. Incomplete forms or forms submitted without proper documentation will be returned. Students will be notified in writing of the outcome of the appeal review.

Name \_\_\_\_\_ Date \_\_\_\_\_

SSN \_\_\_\_\_ Date of Birth \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone (     ) \_\_\_\_\_ Email \_\_\_\_\_

Overview of Circumstance \_\_\_\_\_

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**(You must also provide a letter explaining in detail the abovementioned circumstance)**

Attach copies of documentation. Examples of acceptable documentation are doctor’s notes, death certificate of family member, letters from counselors or advisors, etc...

**I understand that the Financial Aid Office will not accept this appeal if it is incomplete or lacks documentation. I also verify that the information I have provided is accurate and truthful. Once a decision has been made, the Financial Aid Office will contact me in writing notifying me of the outcome of this appeal.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date